

Medway School Committee  
Minutes  
Medway, MA  
May 17, 2018

The School Committee of the Medway Public Schools held a meeting on Thursday, May 17, 2018, at 7:00 p.m., in the presentation room at Medway Middle School, 45 Holliston Street, Medway, MA. School Committee members in attendance included Chairperson, Ms. Borgatti, Ms. Dietrich, Mr. Segarra, Ms. Sullivan and Ms. Nassiff. Also in attendance were Superintendent Armand Pires and Assistant Superintendent Gabrielle Abrams. The meeting was video-taped.

A. CALL TO ORDER

Dr. Pires called the meeting to order at 7:00 p.m., noting all members were present.

B. ELECTION OF OFFICERS

Dr. Pires called for nominations for Chairperson, Ms. Sullivan nominated Ms. Borgatti for chair, seconded by Mr. Segarra. Dr. Pires noted no other nominations and closed the nominations. Ms. Dietrich commented that Ms. Borgatti has been an outstanding chair and supports the nomination.

Dr. Pires called for a vote for Chairperson and voting in favor for Ms. Borgatti was Ms. Dietrich, Mr. Segarra, Ms. Sullivan, Ms. Nassif with Ms. Borgatti abstaining. Motion carried 4-0-1

Ms. Borgatti called for nominations for Vice Chairperson, Ms. Sullivan nominated Ms. Dietrich, seconded by Mr. Segarra. Ms. Borgatti noted no other nominations and closed the nomination. Mr. Segarra stated that working with Ms. Dietrich for the first term has been a pleasure and he looks forward to working with her as vice chair again.

Ms. Borgatti called for a vote for Vice Chairperson and voting in favor for Ms. Dietrich, Mr. Segarra, Ms. Sullivan, Ms. Nassiff, Ms. Dietrich and the Chair Ms. Borgatti. Motion carried 5-0.

C. APPROVAL OF WARRANTS

Warrants were signed by committee members.

D. REPORT OF STUDENTS

Kyle Baker updated the committee on various events throughout the district. Including the Art Show held at the McGovern school, the Memorial School published a student newspaper with stories from the students, they continue to work with Medway community farms on the garden and organized a teal take over day to promote awareness of food allergies. The high school is preparing for AP testing and the prom is Friday night at the Boston Aquarium.

A. PUBLIC COMMENT None

B. PRESENTATIONS

a. SEPAC Year in Review

SEPAC Board Members, Sarah Brady, Chair, Mendy Tarkowski, Vice Chair, Jennifer Pavlov, Treasurer, and Lisa Jackey, Secretary appeared before the committee to present their year in review. Ms. Brady noted that at their last meeting they reorganized and voted in a new board. They have new members and are looking forward to working with the new officers. Ms. Brady spoke about changes to the bylaws. Ms. Jackey thanked Student Services for their help throughout the year. Ms. Jackey reviewed a few of the recent presentations hosted by SEPAC and the partnership with Dr. Sherman and Ms. Bernklow. Ms Pavlov thanked Mr. Aicardi and Ms. Chisholm for their help in working through the financial documents. The committee is excited to present the Special Educator of the year at the 2018-2019 Opening day event. Ms. Borgatti thanked the board members for all their work and wished them well.

b. Student Handbook Presentations

High School Principal, Tim McCarron, Middle School Principal, Cari Perchase, Burke-Memorial Principal, Amanda Luizzi and Interim McGovern Principal, Linda Weene presented the 2018-2019 Student Handbooks to the committee. Each principal outlined the proposed changes to the current handbooks. The high school added the Hall of Excellence as well as a monthly teacher and student recognition program. The handbooks will also include changes to the tobacco/Vape possession and /or use language. At the middle school proposed changes include the language in characteristics of a learner, which is a set of learning and social expectations for all students which includes lifelong skills that are expected to be exhibited in all classroom and school settings. These habits can be found on the report cards. Also proposed is language change to the Student recognition, where it currently mentions academic success, will be changed to success in a variety of ways. At the elementary level proposed changes include new school hours for pre-k, and to remove the language around half day Kindergarten. The committee thanked the principals for the presentation.

c. 2017-2018 District Improvement Plan End of Year Update

Superintendent Armand Pires and Assistant Superintendent Gabby Abrams presented the final District Improvement Plan for the 2017-2018 School Year. Dr. Pires discussed the mid-cycle review of the Strategic Plan where they are meeting with key stakeholders. Ms. Abrams discussed the planned action steps associated with Goal #1 which included the iReady Pilot and will continue for a second year. Dr. Pires discussed goal #2, Social Emotional Wellness and the planned action steps which included the IDEAS program and the World of Difference. Ms. Abrams discussed the study of the co-teaching practices in the district. The self-assessment was completed by all educators that were involved in the co-teaching classrooms. Ms. Abrams discussed goal #3, which addressed the implementation of the 1:1 in grades 9

and 10. This goal also included the study of co-teaching practices. Ms. Abrams continued with goal #4 and they are continuing to work with educators to define competencies for new staff coming to Medway. The final goal included community partnerships and how they engaged with all partners to the Medway schools. Ms. Abrams stated that while this is a great amount of work, it is not all the work going on in the district. The Committee thanked Dr. Pires and Ms. Abrams.

C. ACTION ITEMS (9:00 p.m.)

- a. **For Consideration: Annual Appointment of School Committee Secretary-** The superintendent recommends that Ellen Quinn, be appointed to serve as the school committee secretary.

**It was moved by Ms. Dietrich, seconded by Mr. Segarra that the School Committee appoint Ellen Quinn as school committee secretary. All voted in favor.**

- b. **For Consideration: Annual Appointment of Central Office Staff Member for Receipt of All School Committee Electronic Correspondence** - The School Committee Operating Procedures, **Use of Electronic Messaging** section, paragraph 3, third sentence, reads: *“Therefore, in order to ensure compliance, the school committee chairperson, in consultation with the superintendent of schools, shall annually designate a member of the central office staff who shall be copied on all electronic correspondence between and among members of the school committee.”* A staff member needs to be designated.

**It was moved by Ms. Dietrich, seconded by Mr. Segarra that the school committee appoint Ellen Quinn, Secretary to the School Committee, as the designated central office staff member for receipt of all school committee electronic correspondence. All voted in favor.**

- c. **For Consideration: Superintendent’s Appointment to ACCEPT Collaborative Board of Directors for the 2018-2019 School Year** - In accordance with Chapter 43 of the Acts of 2012, the Medway School Committee must vote to appoint the Superintendent as the district’s representative to the ACCEPT Board of Directors on an annual basis.

**It was moved by Ms. Dietrich, seconded by Mr. Segarra that the School Committee, in accordance with Chapter 43 of the Acts of 2012, appoint Dr. Armand Pires, Superintendent, as the Medway Public Schools representative to the ACCEPT Board of Directors for the 2018-2019 school year. All voted in favor.**

- d. **For Consideration: Grant Policies and Procedures Manual** - Mr. Aicardi presented the Grant Policies and Procedures Manual at the last meeting, it now comes for approval.

**It was moved by Ms. Dietrich, seconded by Mr. Segarra that the school committee approve the Grant Policies and Procedures Manual as presented by Mr. Aicardi. All voted in favor.**

#### D. DISCUSSION ITEMS AND REPORTS

- a. School Choice Expenditures  
Dr. Pires gave background information about how the district is reimbursed for school choice students. He went on to explain how those funds have been used in the past. At the next meeting, Dr. Pires will provide the committee with a list of his proposed spending for the coming year.
- b. 2018-2019 School Committee Meeting Calendar  
The proposed 2018-2019 meeting calendar is included in the packet for the committee to review.
- c. Other - *This time is being reserved for topics that the chair did not reasonably anticipate would be discussed.*

#### E. PUBLIC PARTICIPATION

- a. Public Comments - none
- b. Liaison Reports - none

#### F. ADMINISTRATIVE UPDATE

- a. Chairperson Update  
Ms. Borgatti's update included the recent T.H.R.I.V.E. event with Dr. Englander. The event focused on raising resilient kids in the age of social media. Ms. Borgatti welcomed two new members, she is glad to have Ms. Sullivan back and welcomed Ms. Nassiff. Ms. Borgatti mentioned the Annual Town Meeting is scheduled for May 21, 2018 and the Special Education Stabilization fund needs to be voted. She encouraged people to attend.
- b. Superintendent Update  
Dr. Pires' updated the committee on the upcoming Prom scheduled this Friday at the New England Aquarium, this Saturday is Medway Pride Day and Saturday evening is the Medway Alumni Association event where he was asked to say a few words. Dr. Pires updated the committee on the principal positions, the Middle School Principal is complete, and Mr. Craig Juelis has been offered and accepted the position. The McGovern principal search is now in the site visit stage where Dr. Pires along with a few teachers will visit the districts of the two finalists. Dr. Pires congratulated the McGovern school on their Art Show held earlier this week. The Middle School Scholar Leader Award is presented to two middle school students from each district who have distinguished themselves in terms of outstanding scholarship and leadership. Congratulations to our students.
- c. Assistant Superintendent Update

Ms. Abrams' updated the committee on the Strategic Plan Mid-Cycle review process. Ms. Abrams and Dr. Pires met with Middle and High School students as well as town officials. Each group spent an hour discussing strengths and weaknesses about the work of the district. Ms. Abrams shadowed a kindergarten student for half a day which provide insight into the students' experience.

d. Committee Members' Update - None

#### G. APPROVAL OF MINUTES

a. Regular Meeting, April 26, 2018

It was moved by Ms. Dietrich, seconded by Mr. Segarra to approve the Regular Meeting minutes of April 26, 2018. All voted in favor.

#### H. INFORMATION ITEMS AND COMMUNICATIONS

#### I. FUTURE AGENDA ITEMS

- Preliminary Approval of School Improvements Plans
- Strategic Plan Mid-Cycle Review
- Community Education Data Review
- School Nutrition Update
- High School Guidance Program Update
- District Culture workshop
- Burke-Memorial School Plaque Vote
- School Committee Activity Schedule

#### J. NEXT MEETINGS

- **Annual Town Meeting, Monday, May 21, 2018, 7:00 p.m.**, in the auditorium at the Medway High School, 88 Summer Street, Medway
- **Regular Meeting, Thursday, June 14, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway
- **Regular Meeting, Thursday, June 21, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway

#### K. ADJOURNMENT

At approximately 8:33 p.m., it was moved by Mr. Segarra, seconded by Ms. Sullivan to adjourn the meeting. All voted in favor.

Respectfully Submitted,

*Ellen Quinn*

Ellen Quinn  
Secretary to the School Committee

Approved: June 14, 2018